

MINUTES OF THE DUBUQUE SOIL AND WATER
 CONSERVATION DISTRICT COMMISSIONERS MEETING
 EPWORTH, IOWA
 August 11, 2009

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:06 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on August 11, 2009. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – State Secretary; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, Dave Ruden, & Charles McCullough; Assistant Commissioner: Robert O’Connell & Clyde Thielen.

Presentation of Father Norman White Memorial Scholarship: Wilgenbusch presented Anna Troester of Garnavillo with the \$1,000 scholarship. Anna is a senior at the University of Wisconsin Platteville.

Adopt Agenda: Being no additions the agenda was approved as presented.

09-106 Motion made by Ruden to approve the agenda with the addition. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the July 14, 2009 meeting minutes.

09-107 Motion made by Ruden to approve the meeting minutes. Motion seconded by McCullough. Motion carried unanimously.

FARMS Program Summary: Current FARMS '10 Account information:

Program	Amount Paid	Obligated Amount	Available Balance
Cost Share	\$ 5,233.50	\$ -4,939.75	\$ 59,669.75
No-Interest Loan	\$ 0.00	\$ 0.00	\$ 0.00
REAP F/NG	\$ 0.00	\$ 0.00	\$ 4,100.05
REAP P	\$ 0.00	\$ 0.00	\$ 12,300.19
UCCW Project			
<i>319 FUNDS ('09 Re-Allocation)</i>			
Bio-Retention	\$ 0.00	\$ 0.00	\$ 0.00
Grade Stabilization	\$ 0.00	\$ 0.00	\$ 0.00
Native Landscaping	\$ 0.00	\$ 0.00	\$ 0.00
Streambank Stab	\$ 0.00	\$ 0.00	\$ 0.00
WSPF FUNDS			
Grade Stabilization	\$ 0.00	\$ 0.00	\$ 75,000.00
Native Landscaping	\$ 0.00	\$ 0.00	\$ 563.00
Rain Garden	\$ 0.00	\$ 0.00	\$ 7,500.00
Soil Quality Rest.	\$ 0.00	\$ 0.00	\$ 7,500.00
Streambank Stab	\$ 0.00	\$ 0.00	\$ 6,750.00
TSI	\$ 0.00	\$ 0.00	\$ 6,000.00

Use Exclusion	\$	0.00	\$	0.00	\$	1,370.00
Water & Sediment Control Structure	\$	0.00	\$	0.00	\$	2,625.00

Cost Share Applications: Commissioners reviewed the following:

Voluntary

Gerald Conrad, 1,350 ft terrace, \$3,624.01 cost share amount
Gerald Conrad, 19.1 ac summer construction incentive, \$3,820.00 cost share amount
Anthony Kurt, 700 ft terrace, \$1,253.04 cost share amount
Anthony Kurt, 1 water & sediment control structure, \$1,055.27 cost share amount
Neil Gavin, 1,650 ft terraces, \$7,004.00 cost share amount

REAP

Robert J Mulgrew Marital Trust, 4 ac tree/shrub planting, \$1,800 cost share amount

SRF

UCCW/WIRB

09-108 Motion made by McCullough to approve the above listed applications. Motions seconded by Ostwinkle. Motion carried unanimously.

Cost Share Amendment: Commissioners reviewed the following:

Robert Ritt, #20 WIRB, additional 1,005' of roof runoff is being designed into rain garden. Cost share shall increase by \$535.00.

09-109 Motion made by Ostwinkle to approve the Cost Share Amendment. Motion seconded by Ruden. Motion carried unanimously.

FARMS Certification/Costs Share Claim: Commissioners reviewed the following:

Richard Smith, #12838, \$1,555.15 cost share amt
Robert Ritt, 14628, \$375.00 cost share amt.

09-110 Motion made by Ruden to approve the Claims. McCullough seconded the motion. The motion passed unanimously.

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

Richard Smith, #12838, 3.6 ac tree/shrub planting

09-111 Motion made by Ostwinkle to approve the Maintenance Agreements. Motion seconded by Ruden. Motion carried unanimously.

1M/Finance:

- 1M '10 Allocation will be \$2,400.00
- Commissioners reviewed monthly Quickbooks report

09-112 Motion made by Ruden to approve Quickbooks Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- \$326.80 Expense Voucher – Clean Water Network Regional Conference – Minnesota 7/20-22/09
- Administrative Claims in the amount of \$0.00 (WIRB) & \$949.71 (WPF)
- Monthly Report, 319 Annual report was reviewed
- Clarification on project extension – the full 3,000 acres extension was approved and the Information/Education component funding will not be increased. There are only so many dollars available for project Information/Education and it was split amongst the applicants according to Jim Gillespie.

09-113 Motion made by Ruden to approve the monthly report & 319 Annual report. Motion seconded by Ostwinkle. Motion carried unanimously.

09-114 Motion made by Ruden to approve the expense voucher. Motion seconded by Ostwinkle. Motion carried unanimously.

Correspondence Received:

- REAP Assembly – Hurstville Interpretive Center, Maquoketa – 9/29/09
- Fall Regional Commissioners Meeting – August 20, Daly Creek Winery & Bistro, Anamosa, IA.
- Update from Chuck Gipp regarding Staffing Issues due to current budget shortfall.
- Limestone Bluff's RC&D picnic – 5:30 on 8/26/09 at Hurstville Interpretive Center, Maquoketa – let Colleen know by Friday, August 21st if planning to attend.
- Visit to IaWisil Nursery – Wilgenbusch & Siefken visited the nursery and are awaiting stock availability and price information.
- Request of SWCD for Letter of Support for Hewitt/Hickory Creek WIRB proposal.

Soil Loss Complaint – Board discussed the findings of the Ed Horsefield Soil Loss Complaint field investigation. It was the consensus of the Board that Randy Knapp's activities are not causing excess sedimentation to the Horsefield property. There has been some manure contributed to the Horsefield property, but the soil loss complaint system does not cover this.

09-115 Motion made by Ostwinkle to inform Horsefield of the Board finding. Motion seconded by Ruden. Motion carried unanimously.

Cooperative Working Agreement: Board received copies of the new agreement.

09-116 Motion made by Ruden to approve the Cooperative Working Agreement. Motion seconded by Ostwinkle. Motion carried unanimously.

Meeting Updates: None

Conservation Reserve Program (CRP) Conservation Plans & Revisions: Commissioners reviewed 8 plans and/or revisions.

09-117 Motion made by McCullough to approve the CRP Conservation Plans & Revision. Motion seconded by Ruden. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed 4 conservation plans.

09-118 Motion made by McCullough to approve the Conservation Plans. Motion seconded by Ruden. Motion carried unanimously.

NRCS Update:

- Weiss informed the Board on the new CSP program. Staff is currently working on completing the CSP quarterly audits.

Treasurer's Report: Commissioners reviewed the following report:

'10 1M	\$	0.00	
District Savings	\$	10,119.61	(Quickbooks balance as of this date)
'10 1M Ledger	\$	0.00	(Sub Account of Savings - Excel ledger)
Contractor Meeting	\$	762.41	(Sub Account of Savings – Excel ledger)
District Payroll	\$	11,087.81	
District Checking	\$	7,896.98	(Quickbooks balance as of this date)
Certification of Deposit.....	\$	15,282.77	
WIRB	\$	19,854.44	(Quickbooks balance as of this date)
Upper Catfish Creek Watershed			
10 WPF (includes payroll)	\$	250,736.75	(Ledger balance as of this date)

09-119 Motion made by Ruden to approve the Treasurer's Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

09-120 Motion made by Ostwinkle to adjourn the meeting. Motion seconded by Ruden. Motion carried unanimously.

The meeting adjourned at 7:40 p.m.

The next meeting will be held on Tuesday, September 8, 2009 at 6:00 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa.

Melvin Wigenbusch 9/2/09 Colleen Siffert 8/17/09
Chairperson Date Secretary Date