

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONERS MEETING
EPWORTH, IOWA
May 19, 2009

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:02 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa on May 19, 2009. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – State Secretary; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, David Ruden; Assistant Commissioner: Clyde Thielen.

Adopt Agenda: With the addition of:

- 1M Expense Voucher

the agenda was approved as presented.

09-63 Motion made by Ruden to approve the agenda with the addition. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the April 7, 17th, & 24th, 2009 meeting minutes.

09-64 Motion made by Ostwinkle to approve the meeting minutes. Motion seconded by Ruden. Motion carried unanimously.

FARMS Program Summary: Current FARMS '09 Account information:

Program	Amount Paid	Obligated Amount	Available Balance
Cost Share	\$ 27,156.00	\$ 33,888.61	\$ 2,002.61
No-Interest Loan	\$ 0.00	\$ 0.00	\$ 0.00
REAP F/NG	\$ 1,598.97	\$ 2,395.07	\$ 3.61
REAP P	\$ 6,358.50	\$ 796.07	\$ 4,823.54
UCCW Project			
Grade Stabilization	\$ 0.00	\$ 0.00	\$ 45,000.00
Waterway	\$ 0.00	\$ 0.00	\$ 603.00
Infiltration Trench	\$ 0.00	\$ 0.00	\$ 4,500.00
Native Landscaping	\$ 0.00	\$ 0.00	\$ 563.00
Bio-Retention	\$ 8,138.86	\$ -5,742.00	\$ 7,253.14
Sinkhole Prot.	\$ 0.00	\$ 0.00	\$ 1,350.00
Streambank Stab	\$ 9,999.75	\$ -6,249.75	\$ 6,250.00
TSI	\$ 1,225.00	\$ 0.00	\$ 1,225.00
Water & Sediment			
Control Structure	\$ 0.00	\$ 0.00	\$ 15,750.00
Stripcropping	\$ 0.00	\$ 0.00	\$ 33.00
FRF			

Water & Sediment				
Control Structure	\$ 7,480.04	\$ -3,500.00	\$	0.00
Streambank Stab.	\$ 0.00	\$ 0.00	\$	0.00

Cost Share Applications: Commissioners reviewed the following:

Voluntary

Marv Freiburger, 11 ac Summer Construction Incentive, \$2,200.00 cost share amt.
Anthony Kurt, 5.6 ac Summer Construction Incentive, \$1,120.00 cost share amt.
Neil Gavin, Terrace, \$12,523.00 cost share amt.

REAP

James Schuller, 10 acres tree planting, \$4,500 cost share amt.

SRF

Lori Blush, \$6,824.00 loan amount

UCCW/WIRB

None

09-65 Siefken noted that if the Board wished to approve the Schieltz Cost Share Amendment that there would be no funds remaining to fund the Voluntary applications. Motion made by Ostwinkle to approve the REAP & SRF listed applications. The voluntary applications would be tabled until we receive our fiscal year '10 allocation. Motion seconded by Ruden. Motion carried unanimously.

Cost Share Amendment: Commissioners reviewed the following:

James Schieltz, #8830, amend estimated costs from \$9,879.50 to \$12,424.50 & amend obligated funds from \$4,939.75 to \$6,212.25.

Doug Lenhart, #6847, amend estimated cost from \$8,145.00 to \$5,527.00

09-66 Motion made by Ruden to approve the Cost Share Amendments. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Certification/Costs Share Claim: Commissioners reviewed the following:

Douglas Lenhart, #6847, \$2,763.50 cost share amt.

Robert Sabers, #7208, \$1,678.98 cost share amt.

Robert Lucas, #11286, \$4,081.65 cost share amt.

New Melleray Abbey, #12144, \$1,818.75 cost share amt.

Christopher Leigh, 12.1 ac contour buffers, \$1,210.00 cost share amt.

09-67 Motion made by Ostwinkle to approve the Claims. Ruden abstained from voting. Wilgenbusch appointed Ruden Chairperson so the motion could be seconded. Wilgenbusch seconded the motion. The motion passed unanimously.

Ruden asked Wilgenbusch to resume the role of Chairperson.

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

Robert Lucas, #11286, 1,800' terrace
Robert Sabers, #7208, 4.6 ac tree/shrub establishment
Christopher Leigh, CRP9-2, 12.1 ac contour buffer strips
Douglas Lenhart, #6847, 1 grade stabilization structure

09-68 Motion made by Ruden to approve the Maintenance Agreements. Motion seconded by Ostinkle. Motion carried unanimously.

1M/Finance:

- 1M Expense balance \$1,099.01
- Commissioners reviewed monthly Quickbooks report
- \$624.96 1M Supplemental Allocation received
- 1M Expense Voucher in the amt of \$329.58
- 1M Expense Report that due to DSC 5/4/09
- NACD \$775 Dues payment

09-69 Motion made by Ruden to approve Quickbooks Report. Motion seconded by Ostwinkle. Motion carried unanimously.

09-70 Motion made by Ruden to approve the Expense Voucher. Motion seconded by Ostwinkle. Motion carried unanimously.

09-71 Motion made by Ruden to pay the NACD dues. Motion seconded by Ostwinkle. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- 2 yr Project Extension – submitted – copies available to the Board
- Administrative Claims in the amount of \$0.00 (WIRB) & \$7.57 (WPF)
- Monthly Report was approved
- Next Watershed Council meeting will not be scheduled until we hear back on the project extension.

09-72 Motion made by Ostwinkle to approve the monthly report. Motion seconded by Ruden. Motion carried unanimously.

09-73 Motion made by Ostwinkle to approve the Administrative Claims. Motion seconded by Ruden. Motion carried unanimously.

Father Norman White Memorial Scholarship – information has been provided to the high schools and colleges. Application deadline is 6/1/09.

Correspondence Received:

- \$50 request from CDI to support the Natural Resources & Outdoor Recreation Trust Fund
- New Postage Machine and need to sign new Memorandum of Understanding related to machine.
- Comments needed to protect Iowa Steams for Recreation – comment period ends 5/20/09. The Little Maquoketa River is listed.
- Chair to Chair
- State Soil Conservation Committee/Conservation District's of Iowa Annual Tour – through Dubuque, Delaware & Clayton Counties – June 22-24, 2009. Reservations Due June 8th. New Melleray Abbey will be on the tour.

09-74 Motion made by Ruden to approve the \$50 request from CDI. Motion seconded by Ostwinkle. Motion carried unanimously.

Meeting Updates:

- None

Conservation Reserve Program (CRP) Conservation Plans & Revisions: Commissioners reviewed 11 plans and/or revisions.

09-75 Motion made by Ruden to approve the CRP plans and revisions. Motion seconded by Ostwinkle. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed 4 conservation plans.

09-76 Motion made by Ostwinkle to approve the Conservation Plans. Motion seconded by Ruden. Motion carried unanimously.

NRCS Update:

- Weiss updated the Board on EQIP progress and provided an update on the Status Reviews. Paul Vondra has been selected as the Resource Conservationist for the New Hampton NRCS office, effective June 8th.

Treasurer's Report: Commissioners reviewed the following report:

'09 1M.....\$	803.64
District Savings.....\$	16,344.06 (Quickbooks balance as of this date)
'09 1M Ledger.....\$	803.64 (Sub Account of Savings - Excel ledger)
Contractor Meeting.....\$	762.41 (Sub Account of Savings – Excel ledger)
District Payroll.....\$	19,758.11
Certification of Deposit.....\$	15,033.04
District Checking.....\$	2,588.00 (Quickbooks balance as of this date)
WIRB.....\$	20,288.14 (Quickbooks balance as of this date)

Upper Catfish Creek Watershed

09 WPF (includes payroll)\$ 111,119.99 (Ledger balance as of this date)

09-77 Motion made by Ruden to approve the Treasurer's Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

09-78 Motion made by Ruden to adjourn the meeting. Motion seconded by Ostwinkle. Motion carried unanimously.

The meeting adjourned at 7:35 p.m.

The next meeting will be held on Tuesday, June 9, 2009 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

* Melvin Wilgenbusch / 05/26/09
Chairperson Date

Colleen Siffert / 5/26/09
Secretary Date