

MINUTES OF THE DUBUQUE SOIL AND WATER
 CONSERVATION DISTRICT COMMISSIONERS MEETING
 EPWORTH, IOWA
 November 10, 2009

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Commissioner Charles McCullough at 6:01 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on November 10, 2009. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – State Secretary; Commissioners: Jeff Reiter, Jerry Ostwinkle & Charles McCullough; Assistant Commissioner: Bob O’Connell.

Adopt Agenda: With the addition of Fishkill Restitution Fund, the agenda was approved as presented.

09-146 Motion made by Reiter to approve the agenda with the addition. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: McCullough called for a discussion of the October 13, 2009 meeting minutes.

09-147 Motion made by Reiter to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Program Summary: Current FARMS '10 Account information:

Program	Amount Paid	Obligated Amount	Available Balance
Cost Share	\$ 20,570.08	\$ 2,555.41	\$ 36,838.01
REAP F/NG	\$ 0.00	\$ 1,800.00	\$ 2,300.05
REAP P	\$ 3,390.65	\$ -886.50	\$ 9,796.04
UCCW Project			
<i>WSPF FUNDS</i>			
Grade Stabilization	\$ 0.00	\$ 3,784.20	\$ 71,215.80
Native Landscaping	\$ 0.00	\$ 0.00	\$ 563.00
Rain Garden	\$ 0.00	\$ 0.00	\$ 7,500.00
Soil Quality Rest.	\$ 0.00	\$ 0.00	\$ 7,500.00
Streambank Stab	\$ 0.00	\$ 0.00	\$ 6,750.00
TSI	\$ 0.00	\$ 0.00	\$ 6,000.00
Use Exclusion	\$ 0.00	\$ 0.00	\$ 1,370.00
Water & Sediment			
Control Structure	\$ 0.00	\$ 0.00	\$ 2,625.00
319 Funds			
Grade Stabilization	\$ 0.00	\$ -1,657.50	\$ 1,657.50

Cost Share Applications: Commissioners reviewed the following:

Voluntary

Gerald Conrad, 1 water & Sediment control structure, \$1,587.50 cost share amount
John McLees, 400' terrace, \$965.09 cost share amount

REAP

SRF

UCCW/WIRB

John Elgin, \$100 Septic Cleaning
Robert Hanley, \$3,072.00 Grade Stabilization Structure
Mary Ellen Connolly, \$3,114.00 Grade Stabilization Structure

09-148 Motion made by Reiter to approve the above listed applications. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Amendment: Commissioners reviewed the following:

Mary Ellen Connolly, 11347, amend completion date to 7/1/10
Mary Ellen Connolly, 11347, amend estimated cost to \$9,152.00

09-149 Motion made by Reiter to approve the amendments. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Certification/Costs Share Claim: Commissioners reviewed the following:

None

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

None

1M/Finance:

- Commissioners reviewed monthly Quickbooks report

09-150 Motion made by Reiter to approve Quickbooks Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- Administrative Claims in the amount of \$22.20 (WIRB) & \$0.00 (WPF)

- Monthly Report
- Eric has decided to keep his health insurance as it is.
- **Next UCCW Council meeting will be held November 16th at 2:00 at the Dubuque County Court House, Board of Supervisor's work session.**

09-151 Motion made by Reiter to approve the monthly report. Motion seconded by Ostwinkle. Motion carried unanimously.

09-152 Motion made by Reiter to approve the administrative claim. Motion seconded by Ostwinkle. Motion carried unanimously.

Correspondence Received:

- Fishkill Restitution Funds – Project Agreement
- Budget & Staffing Issues – The Union & Management have compromised, but it is up to the Union members to ratify and we don't know how this affects IDALS.
- Annual Conference Resolutions pre-voting results.
- The NC NACD Meeting to be held in Dubuque in January has been cancelled.

09-153 Motion made by Reiter to approve the Fishkill Restitution Funds agreement. Motion seconded by Ostwinkle. Motion carried unanimously.

Meeting Updates: None

Conservation Reserve Program (CRP) Conservation Plans & Revisions: Commissioners reviewed 6 plans and/or revisions.

09-154 Motion made by Ostwinkle to approve the CRP Plans & Revisions. Motion seconded by Reiter. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed 4 conservation plans.

09-155 Motion made by Reiter to approve the Conservation Plans. Motion seconded by Ostwinkle. Motion carried unanimously.

NRCS Update:

- Weiss updated the Board on new program called Mississippi River Basin Initiative (MRBI). The Maquoketa River watershed will be involved in the program in this area. Theresa noted that Mike Henderson has begun his duties as our new Soil Conservationist.

Treasurer's Report: Commissioners reviewed the following report:

'10 1M	\$	1,208.54	
District Savings	\$	12,286.24	(Quickbooks balance as of this date)
'10 1M Ledger	\$	1,208.64	(Sub Account of Savings - Excel ledger)
Contractor Meeting	\$	762.41	(Sub Account of Savings – Excel ledger)

District Payroll	\$	11,775.87
District Checking	\$	269.74 (Quickbooks balance as of this date)
Certification of Deposit.....	\$	15,282.77
WIRB	\$	7,598.72 (Quickbooks balance as of this date)
Upper Catfish Creek Watershed		
10 WPF (includes payroll)	\$	178,028.00 (Ledger balance as of this date)

09-156 Motion made by Reiter to approve the Treasurer's Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Being no further business to discuss, McCullough requested a motion to adjourn.

09-157 Motion made by Reiter to adjourn the meeting. Motion seconded by Ostwinkle. Motion carried unanimously.

The meeting adjourned at 7:03 p.m.

The next meeting will be held on Tuesday, December 8, 2009 at **1:00 p.m.** at the District's office, 210 Bierman Rd, Epworth, Iowa.

Melvin Wilgenburch 12/08/2009
Chairperson Date

Colleen Siefken 11/17/09
Secretary Date