

MINUTES OF THE DUBUQUE SOIL AND WATER
 CONSERVATION DISTRICT COMMISSIONERS MEETING
 EPWORTH, IOWA
 April 8, 2008

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 5:58 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa on April 8, 2008. Those present included Staff: Theresa Weiss - District Conservationist, Colleen Siefken – State Secretary; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, Charles McCullough, Jeff Reiter, Dave Ruden; Assistant Commissioners: Bob O’Connell, Clyde Thielen.

Adopt Agenda: Being no additions or changes, the agenda was approved as presented.

08-46 McCullough made the motion to approve the agenda. Motion seconded by Reiter. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the March 11, 2008 meeting minutes.

08-47 Motion made by McCullough to approve the meeting minutes. Motion seconded by Reiter. Motion carried unanimously.

FARMS Program Summary: Current FARMS Account information:

Program	Amount Paid	Obligated Amount	Available Balance
Cost Share	\$ 11,685.43	\$ 14,384.75	\$ 95,345.37
No-Interest Loan	\$ 7,700.00	\$ 0.00	\$ 0.00
REAP F/NG	\$ 0.00	\$ 3,277.96	\$ 298.04
REAP P	\$ 6,610.00	\$ 11,890.18	\$ 0.32
UCCW Project			
Diversion	\$ 0.00	\$ 0.00	\$ 225.00
Grade Stabilization	\$ 0.00	\$ 0.00	\$ 45,000.00
Waterway	\$ 0.00	\$ 0.00	\$ 603.00
Native Landscaping	\$ 0.00	\$ 0.00	\$ 563.00
Pervious Concrete	\$ 0.00	\$ 16,350.00	\$ 0.00
Rain Garden	\$ 0.00	\$ 0.00	\$ 1,350.00
Streambank Stab	\$ 0.00	\$ 9,999.75	\$ 10,000.25
TSI	\$ 0.00	\$ 1,225.00	\$ 0.00
Water & Sediment			
Control Structure	\$ 1,780.50	\$ 0.00	\$ 13,969.50
FRF			
Water & Sediment			
Control Structure	\$ 0.00	\$ 3,500.00	\$ 0.00
Streambank Stab.	\$ 0.00	\$ 0.00	\$ 0.00

FARMS/Cost Share Applications: Commissioners reviewed the following:

Voluntary

Randy Pancratz, 1 water & sediment control structure, \$1,231.58 cost share amt.

REAP

None

UCCW/WIRB

None

FRF

None

08-48 Motion made by Ostwinkle to approve the above listed applicants. Motion seconded by McCullough. Motion carried unanimously.

FARMS/Cost Share Amendments: Commissioners reviewed the following:

None

FARMS Certification/Costs Share Claim: Commissioners reviewed the following:

None

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

None

1M/Finance:

- 1M Expense balance \$-721.23
- Commissioners reviewed monthly Quickbooks report
- Tree Sale Update – 94 orders to date

08-49 Motion made by Reiter to approve the above listed. Motion seconded by McCullough. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- Monthly & Quarterly reports were submitted for approval.
- Results of Survey from Low Impact Development Workshop
- Expense vouchers in the amounts of \$5,130.13 (WPF) & \$77.92 (WIRB)
- Board has sent a letter of support for the Black Hawk Water Monitoring proposal.
- UCCW Council Mtg scheduled for 4/15/08, 1 p.m., Swiss Valley Nature Center
- Notification of Contract changes received. Deals mainly with reporting changes. No funding change.

08-50 Motion made by Ruden to approve the expense vouchers. Motion seconded by McCullough. Motion carried unanimously.

08-51 Motion made by McCullough to approve the monthly & quarterly reports. Motion seconded by Ruden. Motion carried unanimously.

Poster Contest Results: The results are as follows:

Grades 4-6: 1st place – Austin Pape, LaSalle Catholic School
2nd place – Samantha Jo Roussel, Sageville School
Grades 2-3 1st place – Andrew Lahey, Sageville School

First place posters will be awarded \$25 and forwarded on to regional judging. Second place poster will be awarded \$10.

Correspondence Received:

- Chair to Chair
- TREE SALE – delivery 4/22/08 around 3:30 p.m., bundling 4/23/08, distribution 4/24/08

Meeting Updates:

- None

CRP Conservation Plans & Revisions: Commissioners reviewed plans and revisions for the following:

<u>Name</u>	<u>Practice</u>	<u>Contract #</u>	<u>Acres</u>
David & Rosann Buchheit	Purchase	1383D, 1036D	
Carrie & James Hutchins	Purchase	686D	
English Ridge LLC	Purchase	744B, 940C	
Terrance Bahl	Purchase	759D, 680E	
Sally Von Carlowitz	Food Plot	1233	
Sally Von Carlowitz	CP29, CP33		
Leo Simon	Revision	947	
Bill Hogan	MCM		
Robert Smith	CP21		
Mike Boge	CP16		
Troy Heiderscheit	CP16		

08-52 Motion made by Ruden to approve the CRP plans and revisions. Motion seconded by Reiter. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed plans listed on the attachment.

<u>Name</u>	<u>Tract</u>
Don Beringer	11008
Vincent Greenwood, Jr.	607
Loras Wolfe	409
Leonard Schuster	536

Daniel Gaul

11461

08-53 Motion made by Ruden to approve the Conservation Plans. Motion seconded by Reiter. Motion carried unanimously.

NRCS Update:

- No farm bill.

Treasurer's Report: Commissioners reviewed the following report:

'08 1M	\$	-721.23	
District Savings	\$	23,662.46	(Quickbooks balance as of this date)
'08 1M Ledger	\$	-721.23	(Sub Account of Savings - Excel ledger)
Contractor Meeting	\$	762.41	(Sub Account of Savings - Excel ledger)
District Payroll	\$	19,164.96	
District Payroll - FRF	\$	3,600.48	
District Checking	\$	319.81	(Quickbooks balance as of this date)
WIRB	\$	36,564.91	(Quickbooks balance as of this date)
Upper Catfish Creek Watershed			
08 WPF (includes payroll)	\$	117,231.66	(Ledger balance as of this date)

08-54 Motion made by McCullough to approve the Treasurer's Report. Motion seconded by Reiter. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

08-55 Motion made by McCullough to adjourn the meeting. Motion seconded by Ruden. Motion carried unanimously.

The meeting adjourned at 6:47 p.m.

The next meeting will be held on Tuesday, May 13, 2008 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

Chairperson

Date

Secretary

Date